



Hamstead Hall Academy Trust

CHARGING AND REMISSIONS POLICY

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Chair of Local Governing Body: Mrs R. Burroughs

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1. Introduction

Hamstead Hall Academy Trust is committed to providing quality education based on equality of opportunity, access and outcomes. In practice, this means the children have an entitlement to benefit from all educational activities and to:-

- Participate fully in the curriculum offered by the academy;
- Contribute to all aspects of academy life;
- Be a valued partner in the process of education.

These objectives must be seen to inform educational activities, whether inside or outside of the academy and are therefore integral to the process of charging for school activities and to the remission which is available to parents/guardians who are on low income.

We aim:-

- To make academy activities accessible to all students regardless of family income;
- To encourage and promote external activities which give added value to the curriculum;
- To provide a process which allows activities to take place at a minimum cost to parents, pupils and the school; and
- To respond to the wide variations in family income while not adding additional burdens to the school budget.

2. Educational Visits

Educational visits mainly in school time, will be dependent on parents' willingness to contribute voluntarily towards the cost. Visits will only be able to go ahead if there is sufficient financial support for the visit; otherwise the activity will be cancelled. Prior to any visit being arranged a letter will be sent to parents identifying the level of voluntary contribution necessary for the trip to go ahead.

Pupils will not be treated differently whether or not their parents have made a contribution. However, if sufficient funds are not collected, the visit may need to be cancelled.

3. Education Outside School Hours

If a visit takes place during the evening or at weekends, or at such times when more than half the visit is out of school hours, then the Governing body will charge for the full cost of this activity.

4. Residential Trips

For residential trips which occur out of school hours or mainly out of school hours parents will be asked to cover the full cost of the trip.

For Residential trips mainly in school hours see 2.

5. Swimming

Parents are asked for a voluntary contribution to cover the cost of transport and use of the leisure activities.

6. Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small group music tuition if this is not part of the national curriculum and if parents request it. Peripatetic music teachers teach individual or small group lessons at the request of parents. In these circumstances, parents make their own arrangements to pay the costs.

7. Remission

The Governing Body has agreed that some activities and visits where charges can legally be made will be offered at no charge or at a reduced charge to parents whose children are in receipt of Free School Meals or qualify for Pupil Premium.